

Project Status Report: CEEEn-2018CPST-002

Report Date: 10/15/2018

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Project Title: Erickson Anchorage of Roof-Top Equipment

1) Summary of technical/non-technical challenges encountered

- One challenge that we are facing right now is not knowing where/how to start. We have a general idea of the project but find it difficult to know who can do what part and determining specific deadlines for ourselves.

2) Team approaches & resolutions to overcome challenges

- We should set a goal to work a solid 1 hour a week on the project together so we can get some good headway on the project. We need to speak to our client again and request examples that will help us with our project.
- We can give each other specific assignments to complete by the beginning of next meeting and we will hold ourselves accountable for the completion of those assignments.

3) Status of challenge resolutions & potential project impact

- At this point in the progression of the project, we are still in good shape, but we need to start making real progress this week so we do not fall behind.
- We still have not really held ourselves accountable to have our specific assignments completed by the beginning of our meetings, so we will work to correct that this week.

4) Project status & summary

- We still have only made preliminary plans for our project, and this week we are starting on specific assignments such as contacting our client, starting the code for the automated spreadsheet, and linking that spreadsheet to our AutoCAD model.
- This week we are going to focus on working at least an hour on the project and holding each other accountable for completing our respective assignments via group chats.